**DANEHILL PARISH COUNCIL**

**Minutes of public meeting during Danehill Parish Council Meeting held on Wednesday 25th November 2020 held virtually via Zoom. 7:30pm**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), M Mockridge (MM), A Martin (AM), E Gilliam (EG), R. Wood (RW) M Mockridge (MM) and M Lewer (ML).

Absent: R Wood (RW) – illness.

Emma Fulham Clerk to the Council was present.

**Cllr Galley** provided his written report which had been circulated in his absence.

**Public:** Mike Mulford was in attendance.

*(This part of the meeting due to timings was actually held within the main meeting which was duly suspended for public participation.)*

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Absent: R Wood (RW) – illness.

Public – Mike Mulford was in attendance.

Emma Fulham Clerk to the Council was present.

1. To accept apologies for absence.

Cllr R. Wood – duly accepted.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary

1. To Approve Minutes from Parish Council meeting held on 21st October 2020.

**Unanimously accepted as true record.**

1. Matters Arising.   
   None.
2. Correspondence.

The list had been circulated prior to the meeting.

The Chair highlighted the points of interest including:

* Dog Bin correspondence.
* Cycling consultation.

**It was agreed to send the WDALC bulletin to the PC generally.**

**It was agreed to add more detail to the list for future meetings.**

1. To consider co-option to the Council.

The Council has had some interest in the vacancy but no firm requests.   
**The Council would consider this again in January 2021.**

1. Finance
2. To accept year to date account 2020/21.

The report has been circulated prior to the meeting.

**This was duly accepted by the Council.**

1. To approve expenditure as itemised on the schedule.

The report has been circulated prior to the meeting.

**Expenditure of £7475.84 was unanimously approved.**

1. To ratify finance committee minutes.

**These were duly ratified unanimously.**

1. To accept budget (paper supplied) and precept proposal for 2021/22. £100,231 (a 1.5% increase on 2020/21 – Tax base awaited from WDC)

The report had been circulated prior to the meeting.   
The Council wished to continue with its investment in parish assets but was aware of rising contractor costs whilst being considerate of the current financial climate a 1.5% increase was discussed to cover base costs with projects coming from reserves. The Council also considered briefly the proposed outline budgets for projects which were substantial.  **The Council agreed unanimously an outline budget as circulated with any further changes to detail lines to be confirmed in the new year once tenders for larger projects were finalised and agreed.**

**The Council unanimously agreed a precept request of £100,231 for 2021/22.**

**The Council also noted the internal audit report which was unanimously accepted.**

**The Council also noted the new finance committee dates for 2021.**

1. To consider memorial garden update – Chelwood Gate – including any expenditure to complete project.

**The Parish Council agreed to suspend the meeting to hear from Mike Mulford who was co-ordinating the project with a group of volunteers.**

A low maintenance plan was coming together and should be completed by Spring. Plants were awaited and further planting would be resolved ASAP.

The Saxon Bowes-Cricks bench would be installed in due course. A cost would need to be confirmed for reinstatement for insurance and asset list purposes. Mick would forward this information onto the Clerk.

A plan for further benches would be resolved by the Council at the January meeting.

A policy for the benches and costs would be considered at the January meeting.

**The public meeting then concluded and the Chair returned to the matter of expenditure for the project.**

The Council agreed the following works:

* **Tree works of £1680.00 inclusive of VAT were agreed by the Council unanimously.**
* **An interpretation board with costs up to £2000 plus VAT including printing, installation and construction. Cllr Lewis and Gilliam agreed to liaise with the Clerk to finalise sizing, location and design.**
* **The Council agreed to reimburse Mick Mulford for grass seeding up to £270.00 including VAT.**
* **The Council agreed to spend up to £1600 including VAT to reimburse for the planting schedule arranged by Mick Mulford / Coolings Nurseries.**

1. To consider multi-use track expenditure if revised quotes are available.

**The Council agreed to progress with a tender process as the Council are generally in favour of this project as a community asset. The Clerk had registered as a user on the Government website. Once the tenders were received the costs would be outlined by the Council for public comment before a final decision was made.**

1. To consider pavilion future – maintenance or regeneration – final decision required to finalise the tender process.

**The Council agreed to progress with a tender process for a refurbishment of a multi-use building in the absence of any correspondence from the nursery and for the benefit of the whole community. The Clerk would action the tender process.**

1. To consider Rec freehold report.

The Clerk reported on recent discussions with the Freeholder.

There was nothing yet confirmed. This would be deferred to the next meeting.

1. To ratify delegated decisions since 21st October 2020 as follows:

Application No. WD/2020/1699/F and WD/2020/1700/LB

Location: CHRISTOPHER FIELDS, CHURCH LANE, DANEHILL, RH17 7EY Description: PROPOSED 2 STOREY EXTENSION COMPRISING GROUND FLOOR BREAKFAST ROOM AND FIRST FLOOR BEDROOM WITH ASSOCIATED INTERNAL ALTERATIONS. SMALL SIDE EXTENSION TO PROVIDE UTILITY AND BATHROOM IMPROVEMENTS. INSTALLATION OF NEW ROOFLIGHTS TO IMPROVE NATURAL LIGHT TO FIRST FLOOR.

Danehill Parish Council support the above application subject to neighbours representations.

Application No. WD/2020/1669/F

Location: MOUNT NODDY COTTAGE, CHURCH LANE, DANEHILL, RH17 7EY Description: PROPOSED REPLACEMENT OF EXISTING ANNEXE BUILDINGS

Danehill Parish Council support the above application subject to neighbours representations and replacement planting.

Application No. WD/2020/2043/F

Location: THE GRANARY, LEWES ROAD, FURNERS GREEN, DANEHILL, TN22 3RE Description: REPLACEMENT OF EXISTING CONSERVATORY AND REPLACEMENT OF EXISTING GARAGING.

Danehill Parish Council support the above application subject to neighbours representations.

Application No. WD/2020/2056/F

Location: TENBERRY, COACH AND HORSES LANE, CHELWOOD GATE, RH17 7JF Description: SINGLE STOREY EXTENSION WITH LINK TO EXISTING ANNEXE

Danehill Parish Council support the above application subject to neighbours representations.

Application No. WD/2020/1989/FA Application

Location: BIRCH FARM, STONE QUARRY ROAD, CHELWOOD GATE, RH17 7LS Description: VARIATION OF CONDITIONS 2 AND 3 OF WD/2019/1215/F (CONSTRUCTION OF A PART ONE AND PART TWO-STOREY EXTENSION WITH BALCONY TO A SINGLE FAMILY DWELLING TOGETHER WITH NEW PORCH AND DETACHED WOOD STORE) IN ORDER TO ALTER THE DESIGN

Danehill Parish Council as before supports the above application subject to neighbours representations.

**The application comments were duly ratified at the meeting.**

**The Cumnor application was noted and a site visit was arranged for 5th December and the Clerk would request an extension for comments to the 7th December in light of current Covid restrictions.**

*Cllr Mockridge left the meeting.*

1. Councillor Reports.

Cllrs Blake, Lewis and Martin had met David Eliot and reported on the current situation on his drive which crossed the Common and the upgrade proposed.

**The Council agreed to the proposal to recover the drive in the materials suggested - gravel / granite - including the drainage section to retain the gravel before the highway in compliance with Highways regulations. It was also agreed the Council would agree on the basis of a like for like dimensions and no further extension onto the Common.**

**It was noted the drive does not appear to match that on the Land Registry document and the Clerk would raise this with the Council’s solicitor to remedy in her work to finalise the status of the drives across the Common.**

**The Council had received a quote to remove the nearby brambles for £480 including VAT which was duly approved.**

Cllr Wood’s report was read by the Clerk in his absence and the newsletter was noted as being sent out next week.   
Chelwood Gate Village Hall, reopened between the two lockdowns with a few small group events. The hall committee was successful in getting the outreach Post Office reinstated both in Chelwood Gate Friday 11.30am to 1pm and Danehill 1.30pm to 3pm.  
The Community Library at Chelwood Gate will be open during Post Office Hours every Friday until Christmas  
Although there will not be a Christmas Tree Lighting Party this year ( first time in 54 years) there will still be an illuminated tree and collection for the Peanut Children’s Ward.  
A fly tipping incident was reported to Wealden  in Freshfield Lane (footpath 30a) and was cleared in two working days. There has also been a large quantity of leaves dumped in Whim Lane close to the fence to the Jubilee Memorial Garden.  
Chelwood Gate Bus Shelter books exchange is being abused with various “junk” items, he was talking to person responsible to find a way to rectify  the situation.

1. Items for Reporting or Inclusion in Future Agendas.

Re-wilding a part of the Rec.

Bench policy

**Dates of Next Meetings:**

**January**

20th – PC 7:30

13th - Planning TBC

28th January – Finance 7:30pm

Meeting closed 10:30pm